

CULDEE PRESBYTERIAN CHURCH
916 Hwy 73
WEST END, N.C. 27376

AN EQUAL OPPORTUNITY EMPLOYER

Application for Employment

Please read before filling out this application

Culdee Presbyterian Church does not discriminate in hiring or employment on the basis of race, color, sex, religion, disability, national origin, citizenship, military status or on the basis of age with respect to persons 18 years or older. No question on the application is intended to secure information to be used for such discrimination. Proof of identity and work authorization will be required upon employment in accordance with federal regulations. **Culdee Presbyterian Church intends to check and hold you responsible for the accuracy of the statements you make on this application.** This application will receive consideration for **thirty (30) days**. If you have not heard from us within thirty days and wish to receive further consideration for employment, it will be necessary for you to request in writing that the company reactivate your application for another thirty days.

Personal Data

Name _____
(Last) (First) (Middle)

Address _____
(Street) (City) (State) (Zip)

Telephone Number _____ Are you 18 years or older? ☐ Yes ☐ No

Have you ever been convicted of a crime other than a minor traffic violation? ☐ Yes ☐ No
If yes, please explain

(A "yes" answer to this question does not necessarily preclude consideration for employment)

Educational Data

Circle Highest Grade Completed:														
1 2 3 4 5 6 7 8 9 10 11 12 Grade, Junior High or High School										1 2 3 4 5 College or University			1 2 3 4 Graduate School	
Type of School	Name of School				Location				Major Subject or Course of Study			Did You Graduate?		
High School														
College														
Business or Trade School														
Correspondence School														
Other (Specify)														
Graduate School														
List Degree(s) Obtained														

Employment

Job applied for _____ Salary desired _____
Have you ever applied or worked for Culdee Presbyterian Church before? <input type="checkbox"/> Yes <input type="checkbox"/> No
When? _____
If yes, give the name(s) if different from the one given on this application _____
When could you report for work? _____

Work History starting with most recent.

From (mo./yr.)	Company	Telephone AREA ()	Starting Salary \$ per
To (mo./yr.)	Address City State Zip		Final Salary \$ per
Supervisor's Name/Title	Type of Business	If this is your current employer, may we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Your Position/Title	Responsibilities/Duties		
Specific Reason for Leaving			

From (mo./yr.)	Company	Telephone AREA ()	Starting Salary \$ per
To (mo./yr.)	Address City State Zip		Final Salary \$ per
Supervisor's Name/Title		Type of Business	If this is your current employer, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Your Position/Title		Responsibilities/Duties	
Specific Reason for Leaving			

From (mo./yr.)	Company	Telephone AREA ()	Starting Salary \$ per
To (mo./yr.)	Address City State Zip		Final Salary \$ per
Supervisor's Name/Title		Type of Business	If this is your current employer, may we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Your Position/Title		Responsibilities/Duties	
Specific Reason for Leaving			

Relatives In Our Employment

Name	Relationship

Military

Branch of Service:_____
Duties in the service, including schools and training:_____

Special Skills

What knowledge, special technical or computer skills, and/or other qualifications have you acquired from employment or other experience? Include any specific equipment that you can proficiently operate and/or any software applications you are proficient in. _____

List any first aid or emergency response training for which you are currently certified (give date of certification). _____

References

Give three references who are not relatives or former employers.

Name	Occupation	Years Known	Phone	Address

Affidavit

I authorize, without liability, investigation of all statements in this application.

I authorize all schools which I attended and all previous employers to furnish to Culdee Presbyterian Church my record, reason for leaving and all information they may have concerning me, and hereby release them and the church from all liability for any damage whatsoever arising therefrom.

I authorize my neighbors, friends or others with whom I am acquainted or who are acquainted with me to furnish Culdee Presbyterian Church with information used in connection with the evaluation of my qualifications as a prospective employee. I release such persons and organizations from any legal liability in making such statements.

I understand that in the event of my employment by Culdee Presbyterian Church, it shall be sufficient cause for dismissal if any of the information I have given in this application is false or if I have failed to give any information herein requested. I understand that proof of identity and work authorization will be required upon employment in accordance with federal regulations. In the event of my employment by Culdee Presbyterian Church, I agree to abide by all its present and subsequently issued rules.

Signature _____ Date _____